

IPOPIF Actuarial Services RFP
Answers to the Questions submitted from respondent firms
September 17, 2021

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1. How does the IPOPIF scope of actuarial services differ from what is currently provided to the Illinois Department of Insurance?

The scope of actuarial services to be provided by the IPOPIF at the conclusion of the transitions period will be the same as those provided by the Illinois Department of Insurance prior to the conclusion of the transition period. (40 ILCS5/1A-111.)

2. How will data be submitted by each participating pension fund?

The IPOPIF anticipates that data will be submitted by each participating pension fund via the Illinois Department of Insurance's Pension Annual Statement System ("PASS"). IPOPIF anticipates providing its actuary with the credentials necessary to access data uploaded onto 'PASS'.

3. Will the actuary be expected to work with each individual fund to resolve any questions regarding the census data provided?

No, IPOPIF will not validate information submitted by participating pension funds. The IPOPIF and the actuary will interact to resolve any issues.

4. What are the expectations beyond professional actuarial standards regarding data validation of the information submitted by participating pension funds? In other words, will the actuary be able to rely on the accuracy of the information provided by IPOPIF?

The IPOPIF will not validate information submitted by participating pension funds.

5. Does IPOPIF expect the local funds to conduct their own actuarial valuation in addition to the actuarial valuation provided by the actuary for IPOPIF?

Yes.

6. Will the actuary selected by IPOPIF be allowed to also contract separately with interested funds to provide actuarial services directly to the local fund?

Yes.

7. Is data collected as of the same dates or different dates for different funds?

Participating police pension funds are statutorily required to provide data inputs within 6 months after the close of their fiscal year. These funds have different fiscal year dates.

8. What is the breakdown of the number of plans with different plan years?

February 28 th	1
March 31 st	6
April 30 th	247
May 31 st	3
June 30 th	5
October 31	1
December 31 st	94

9. Are all valuation reports due at the same time or will they be staggered throughout the fiscal year?

Participating police pension funds are statutorily required to provide data inputs within 6 months after the close of their fiscal year. These funds have different fiscal year dates.

10. What are some of the most important differences between the plan benefit formulas for the plans of the different plan sponsors? What is the most common plan design?

The plan benefit formulas are established under Article 3 of the Illinois Pension Code.

11. The RFP refers exclusively to membership the American Academy of Actuaries as evidence of actuarial qualifications. Will the IPOPIF accept other credentials such as Fellow or Associate of the Society of Actuaries, Enrolled Actuary under ERISA, or Fellow of the Conference of Consulting Actuaries?

Yes, to the extent that these credentials correspond to the definition provided in the RFP.

12. What is the relative value or “weight” of each of the nine Evaluation Criteria in Section V of the RFP?

The evaluation criteria are not ‘weighted’.

13. Section XIII Agreement appears to eliminate many potential bidders because of this statement: “. IPOPIF will not agree to a limit on liability or limited indemnification of IPOPIF.” Is it the intent of IPOPIF to limit the bidding pool to “judgment proof” providers or is IPOPIF willing to negotiate a commercially reasonable limit of liability for mere negligence that does not cause bodily harm?

IPOPIF is a consolidated investment fund, not an employee benefit plan. IPOPIF is not responsible for paying any benefits of any kind and each local participating pension fund remains exclusively responsible for paying benefits and otherwise administering its Article 3 plan.

14. Who is the current incumbent Actuary providing the services?

IPOPIF does not have a current/incumbent Actuary. IPOPIF is taking over the responsibility of providing actuarial services from the Illinois Department of Insurance. The Department has retained GRS as its actuary.

15. How long has the current/incumbent Actuary been providing services?

See response #14.

16. Are there any improvements or additional services that the IPOPIF is seeking in its relationship with the actuarial consultant?

Yes, as described in the Section III: Scope of Services, including 'actuarial consultation and advisory services'.

17. What is the estimated, annual budget for the scope of services?

An estimated annual budget does not exist for these services.

18. We noted that on Page 6, Evaluation criteria, the points for evaluation were listed. Are there specific evaluation criteria points assigned to each criterion?

The evaluation criteria are not 'weighted'.

19. How will the questions related to Diversity, Inclusion, and Corporate Social Responsibility be factored into the evaluation?

These criteria will be considered as a factor in the overall evaluation of the RFP response.

20. Is there a specific spending goal of the Fund for minority and women-owned businesses?

No, this has not been established by the IPOPIF.

21. Can you please provide the annual actuarial fees paid to the current actuary for each of the last two years for services comparable to those included in the RFP?

The IPOPIF has not paid an annual fee for services. IPOPIF is taking over the responsibility of providing actuarial services from the Illinois Department of Insurance.

22. Could you please provide the most recent actuarial reports for IPOPIF?

No actuarial reports for IPOPIF have been produced.

23. We noted there are no specific percentage MWBE goals established on this solicitation. Would the overall Illinois State participation goal of 20% apply to this RFP?

No.

24. Has an asset liability study been conducted for IPOPIF? If yes, when was it conducted?

No actuarial reports, including an asset liability study, for IPOPIF have been produced.

25. Is the actuarial consultant expected to prepare the asset liability study?

Yes, that will be included in scope of services.

26. Does IPOPIF's Investment consultant prepare the AL study report? If yes, please provide name of the consultant.

No.

27. Please provide a copy of the most recent Asset Liability Study of IPOPIF.

No actuarial reports, including an asset liability study, for IPOPIF have been produced.

28. In Section VIII. Proposal Submission Requirements, Section III. Firm Background, Item d) you ask for a copy of the firm's most recent peer review report or external quality review report. Please clarify exactly what you are asking for—are you asking for a description of our firm's peer review/quality review process, or are you asking for a copy of the peer review form that we complete for each client assignment, or something else?

The IPOPIF requests a report from the respondent firm that indicates the quality and professionalism of the services provided by the resp